MODULE DESCRIPTOR

SECTION A: MODULE DETAILS

Module Title	**Organisational Behaviour**		
Short Title	**OrgBehaviour**		
Module Code	**MG414**	**Date of First Approval**	**September 2018**
Responsible Department	**Business, Law & Computing**	**Date of Version**	**September 2018**
FHEQ Level	**Level 4: Certificate**	**Version No.**	**1**
Credit Value	**15 Credits**	**Expected Length**	**15 weeks**
Status	**Approved**	**Regime of Delivery**	**Campus Based**

Semester taught	S1 ☒	S2 ☒	S3 ☐	SB ☐	S1A ☒	S2A ☒	SBA ☐
	T1 ☐	T2 ☐	T3 ☐	T4 ☐	Other ☐	Other ☐	Other ☐

SECTION B: MODULE DESCRIPTION

Brief Description

The aim of this module is to enable students to understand how organisations work and how individuals and groups impact on organisational success or failure. It will cover theories explaining organisational behaviour. This module will equip you with knowledge and skills to help you understand how people and organisations function at individual, group and organisational levels based on the latest academic evidence.

A critical success factor for an organisation is the contribution made by employees and the module considers a range of factors such as motivation, team-working, culture and organisational practice, which influence this contribution.

Indicative Content

- Learning what skills are needed to be an effective leader/manager, including communication, team-working, handling conflict;
- Understanding how to apply different motivation theories into practice to engage and retain employees, and maximise their performance;
- Exploring how individuals differ in personality and how organisations differ culturally

SECTION C: MODULE OUTCOMES

On successful completion of the module, the student will be able to:	
1.	Define theories, models and concepts relating to the study of human behaviour in the workplace
2.	Demonstrate an understanding of how these theories can explain the way that people behave and interact at work at individual, group and organisational levels
3.	Demonstrate an understanding of the impact that organisational culture can have on the success of that organisation

Key Skills Matrix		
	Developed	*Assessed*
Information Acquisition	☒	☒
Critical thinking, analysis and synthesis	☒	☒
Self-reflection	☐	☐
Communication Skills: Oral	☒	☐
Communication Skills: Written	☒	☒
Information & Communications Technology (ICT)	☐	☐
Numeracy & Quantitative Skills	☐	☐
Problem Solving & Decision Making	☐	☐
Independent & Self-managed Learning	☒	☒
Working with Others	☒	☒

SECTION D: MODULE STRATEGY

Employability / Career Development Statement

This module will help to enhance and develop students' abilities to understand their role in the working environment both as employees and as managers of the future.

It will also form the basis of the development of skills in the areas of People management including communications, team building, leadership and motivating others.

Learning & Teaching Strategy

Seminars are interactive and include group activities and discussions, using students' experience of working in organisations where appropriate. The seminars support the students to develop an understanding of the theories, concepts and knowledge gathered from both supervised and independent study.

Students are expected to familiarise themselves with the relevant materials in advance to ensure a meaningful contribution. Lecture notes, reading and presentation materials will be made available on the VLE to facilitate such familiarisation.

Assessment Strategy

Coursework 1 requires students to work wither individually or in a small group and carry out both secondary and primary research into a selected topic, which is introduced in the seminars on various theories and concepts of human behaviour in the workplace and their interaction. The output is a formative group presentation and a final summative report.

SECTION E: SCHEDULED LEARNING AND TEACHING

Notional Hours	
1 Credit is equivalent to 10 notional learning hours (30 credits = 300 learning hours). All hours should be calculated based on what an individual student might be expected to receive.	
Category (Please refer to QAA Guidance in completing this section)	*Total Hours*
Scheduled Learning and Teaching Activities (SLTA)	
Lectures (incl. virtual and face to face contact)	
Seminars (incl. virtual and face to face contact)	45
Tutorials – per individual student (incl. virtual and face to face contact)	
Project supervision (incl. virtual and face to face contact)	
Demonstration (incl. virtual and face to face contact)	
Practical classes and workshops	
Supervised time in studio/workshop/rehearsal space	
Fieldwork, e.g. survey work, data collection	
External visits, e.g. visits to sites, museums or collections	
Sub-total: SLTA	**45**
PLUS Guided Independent Study (GIS)	**105**
PLUS Placements / Study Abroad / Work based Learning	
TOTAL (Sub-total of SLTA plus GIS, plus Placements)	*150*

SECTION F: ASSESSMENTS

Summative Assessment Regime				
ID	KIS Category/Activity Type & Brief Description (Please refer to: QAA Guidance in completing this section)	Learning Outcomes Assessed	Weighting % or P/F	Indicative Week No.
CW1	Coursework: Report: 2,500 words	1,2,3	100	14
Module Pass Requirements: Standard Regs apply				

SECTION G: ACADEMIC RESOURCES

Key Texts
• Mullins L (2016) *Management and Organisation Behaviour* 12th Edition FT Prentice Hall   • Cross C & Carbery R (2016) *Organisational Behaviour An Introduction* (1st edn) London: Palgrave
Journals (including e-Journals)
• International Journal of Human Resource Management   • Human Resource Management International Digest
Websites
• Chartered Institute of Personnel and Development   - www.cipd.co.uk   • Chartered Management Institute – www.managers.org.uk